

Chancellor's Office Streamlining the Curriculum Process

Last week, the Chancellor's Office sent a letter to CIOs informing us of the significant progress the Chancellor's Office has made streamlining the curriculum approval process. The Chancellor's Office prioritized streamlining efforts so that colleges can be more responsive to individual college curricular needs without sacrificing quality in courses and programs. CR has been asked to submit a Credit Course Certification Form verifying that we support the proposal to allow the **CCCCO to process credit courses from our college automatically**, and we have done so. This processing, which will substantially shorten the approval process, will not happen until the new Chancellor's Office Curriculum Inventory (COCI) system is in place, which is expected late spring 2017.

- Here is the timeline provided by the Chancellor's Office for streamlining the curriculum process:
- All credit course proposals submitted on or after January 1, 2017 will be moved to the control number stage without review by the Chancellor's Office.
- For credit courses in the queue before January 1, 2017, the Chancellor's Office will conduct a cursory review and approve these proposals or send them back to us for error correction.
- The Chancellor's Office will continue to review and approve credit course proposals for cooperative work experience.
- The Chancellor's Office will continue to review and approve credit course proposals for public safety courses, which include the following TOP codes: 2105.50, 2133.10, and 2133.50. Additional laws pertain to courses under these TOP codes; therefore, review is still appropriate in order to insure these laws are adhered to.

Updates and Reminders

- I want to make sure instructors are aware that they can use the **online drop roster tool** to drop students. You can start dropping students on the first day of class through the drop date (which for most classes is March 31, 2017).
- Lee Lindsey sent an email this week about the Utility Infrastructure and Seismic Strengthening (UIR) State Capital Outlay Project. This UIR project to enhance the infrastructure of the AT Building, scheduled to begin this summer, will be delayed until summer 2018. This is the second year the project has been delayed. This means that **staff housed in the AT building and classes scheduled to meet there this summer will not need to move**, but we will need to start thinking about a plan for summer 2018.
- CR's new Resource Center, which houses the **food pantry, is open and serving students**. It is located in the FM Building just across from the Humanities Building. It will stay there only until we find a permanent location. I encourage student services staff and faculty to recommend this resource for students in need. We are working on signage so that students are more aware of the center.

Humboldt Second Chance Program

This is exciting: CR's Community Education program is using a **grant from the Dave's Killer Bread Foundation to help individuals with a criminal background get back into the workforce** with skills, readiness training, and subsidized wages during on-the-job training. CR has partnered with the County of Humboldt Economic Training Division (ETD), Workforce Development Board, Probation Department, Sheriff's Department, and the CA Economic Development Department to make this happen. This is exactly the kind of initiative that strengthens our community.

CR is providing hands-on classroom training to students chosen by the ETD to participate in the program. The first cohort of 12 students began January 2017. These students are taking a class taught at the Jefferson Community Center where they are learning the safe use of tools, carpentry framing, drywall installation, painting, and finishing. Students also receive 10 hours of OSHA training and lead paint certification. Once the students have completed the course, they will be placed with an employer for work experience and on-the-job training with no cost to the employer.

Initiatives at Del Norte

Males and prospective students in their 20's are not enrolling in classes at the Del Norte Campus as much as they have in prior years. Faculty and staff at the Del Norte Campus are working diligently to reverse these trends in a number of ways.

- ESL courses are being offered for the first time in several years.
- READ-260 and MATH-276/376 have been brought back because students appear to need this preparation to succeed and enroll in other classes. These courses are key to the success of adult learners.
- Courses are being offered in the Klamath community.
- A local outreach team is holding meetings and application and financial aid workshops in the community targeting underrepresented populations.

Fast Fact

Student Demographics at the Del Norte Campus: Fall 2016

- 66% of students are female
- 8% are Native American
- 20% are Hispanic
- 61% of students attending within 2 years after graduation are from Del Norte High School
- 27% of students reported that they did not graduate from high school

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